# GATEWAY
# PRIMARY SCHOOL

**Lifelong love of learning**

## Minutes of the Meeting of the Full Governing Board
## Monday 28th April 2025

**Gateway Governors are:**

- Kayleigh Anstee (KA) - Headteacher
- Gill Lock (GL) - Staff Governor.
- Kelly Mahon (KMa) - Co-opted Governor
- Kevin Moyes (KM) – LA Governor
- Helen Lynch (HL) - Co-opted Governor
- Robin Pearce-Jones (RPJ) Parent Governor
- Rebecca Scott (RS) Parent Governor.
- Emily Tranter (ET) Parent Governor

**In Attendance**

- Jonathan Smith (JS) - OCC Governor Services

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| Item 1 | **Welcomes and Apologies**<br><br>KM welcomed all to the meeting. The meeting began at 14.00 and was held online. | |
| Item 2 | **Declarations of pecuniary interest**<br>No new pecuniary interests were declared. | |
| Item 3 | **Approval of 2025-6 School Budget**<br><br>GL circulated the Revenue and Capital budget documents before the meeting.<br><br>The five-year budget plan is | |

| | Pupil Numbers | In year revenue balance | Balance carried forward |
|---|---|---|---|
| 2025-6 | 280 | £53K | £21K |
| 2026-7 | 309 | £120K | £141K |
| 2027-8 | 315 | £73K | £215K |
| 2028-9 | 315 | £17K | £232K |
| 2029-30 | 315 | -£26K | £206K |

The Capital income will be £7.3K in the first year and £7.5K each year thereafter.

GL explained that a deficit was anticipated at the start of the year but thanks to careful financial management and a significant inflow of funding from wrap around care, the school can anticipate a £21K carry forward in 2025-6. Furthermore:

- PP and Service Premium formulae have been adjusted by the Government, and this will increase income going forward. There are 26 PP children and 164 SP children or roll.
- The school has received a £25K uplift to support the Government's increase in National Insurance contributions
- The Sport Premium and USM funding formulae have also been adjusted and will provide additional income.
- The income from wrap around care is £97K (with a surplus of £68K on this item).
- Lettings bring in £13K of funding each year.
- Teacher and support staff pay increases have been built into the budget along with inflationary costs of 2.5%. Water and energy are expected to increase by more than 2.5% and this has been factored into the budget. There should be no unexpected surprises.

KA felt that this encouraging position may enable the long-term ambition to restore the school kitchen, closer to realisation.

KM asked if pupil numbers are accurate. The budget is critically dependent on a school roll of 300 plus. KA answered that the numbers are realistic and based upon the

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<tr><td></td><td>number of children in the school currently and the number of September 2025 admissions. The soon-to-leave year 6 class is relatively small and will be replaced by ‘full’ year groups henceforth. New affordable houses are being built in the town and the Base continues to grow. Brize Norton PS will move to a new site and has plans to grow but this will be a gradual process and is unlikely to have an impact on Gateway admissions. Moreover, Gateway has a stronger ‘OFSTED profile’ that some other primaries in the town.<br><br>KM also notes that the school is projected to be in a stronger position than anticipated. The deficit repayment will continue as planned and the school is projected to have a small surplus in year one, over 100K in year 2 and over 200K in the outer years. When the school received an RI OFSTED judgement a few years ago, there was great external pressure to cut classes and staffing. The decision made by Governors and school leaders at that time to maintain the staff structure and to grow the school is now totally justified. That decision has proved to be in the best interest of the whole Gateway school community and will enable the school to face the future with confidence.</td><td></td></tr>
<tr><td>Item 4</td><td>Any other issues<br><br>KM noted that the Board remains confident that the budget and school finances are managed with professionalism and that every opportunity to maximising income is exploited.<br><br>Governors would like to give special thanks to Gill for her amazing work and dedication in this important area.</td><td></td></tr>
<tr><td>Item 5</td><td>Forthcoming meetings<br><table><tr><th>Date</th><th>Start</th><th>End</th></tr><tr><td>Thu 19 May 2025</td><td>19:00</td><td>21:00</td></tr><tr><td>Mon 30 Jun 2025</td><td>19:00</td><td>21:00</td></tr></table></td><td></td></tr>
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