



GATEWAY
PRIMARY SCHOOL
Lifelong love of learning

Meeting of the Full Governing Board: Tuesday April 26th 2022, 1.00pm to 3.00pm

Governors Present

- Kevin Moyes (KM) - LA Governor and Chair of Governors
- Kayleigh Anstee (KA) Headteacher
- Mike Caffrey (MC) Co-opted Governor
- Sian Doyle (SD) Parent Governor
- Emma Smith (ES) Co-opted Governor

Also in Attendance

- Jonathan Smith (JS) OCC Governor Services
- Gill Locke (GL) School Business Manager

Item No	Topic	Minute	Document Reference	Action
1.	Welcome	KM welcomed all to the meeting. The meeting was held online. The meeting was quorate and was chaired by Kevin Moyes.		
2.	Apologies for absence	Apologies were received and accepted from Natasha Stone (NS), Staff Governor, Rob Leach (RL), Co-opted Governor, Craig Drew (CD), Co-opted Governor, Kelly Mahon (KM), Associate Member.		
3.	Urgent Additional Items	There were no urgent additional items.		
4.	Declarations of Interests	KM has recently become Chair of Governors at Bishopswood School, Sonning Common. Bishopswood is a special school.		

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5.	Approval of the 2022-3 School Budget	<p>KA and GL presented the 2022-2027 BPS Budget Forecast.</p> <p>The revenue balance and carry forward will be</p> <table border="1"> <thead> <tr> <th></th> <th>2022/3</th> <th>2023/4</th> <th>2024/5</th> <th>2025/6</th> <th>2026/7</th> </tr> </thead> <tbody> <tr> <td>Revenue balance</td> <td>-£97.1</td> <td>-£23.7</td> <td>+£34.2</td> <td>+£101.1</td> <td>+£183.2</td> </tr> <tr> <td>Carry forward</td> <td>-£22.3</td> <td>-£46</td> <td>-£11.8</td> <td>+£89.3</td> <td>+£272.6</td> </tr> </tbody> </table> <p>KA explained that the budget had been constructed on the assumption that the school would have 11 classes in September 2022. GL explained that she had constructed three different budget models for the school, each with varied class numbers. School leaders had concluded that the 11-class model (in contrast to 9 or 10 class models) will have the greatest positive impact on educational outcomes. KA added that there are currently 35 children in the year 3/4 class and that these numbers are unsustainable.</p> <p>A Governor commented that the additional class would be an expensive investment and asked how the success (or otherwise) of this spending would be measured. KA explained that the success will be evident through staff retention, pupil retention, progress and attainment data, pupil voice and the capacity of the school to absorb new arrivals mid-year.</p> <p>The budget also includes the additional costs associated with extension of the school day. A Governor asked for a summary of the benefits of the extended school day. KA explained that central government plans to make a day of this length compulsory in September 2023 and there are benefits to acting now rather than deferring for a year. She added that the extended day will result in a slight increase in TA pay. However, this will not be significant. The proposal has been well-received by staff, children, and</p>		2022/3	2023/4	2024/5	2025/6	2026/7	Revenue balance	-£97.1	-£23.7	+£34.2	+£101.1	+£183.2	Carry forward	-£22.3	-£46	-£11.8	+£89.3	+£272.6	5.1 Gateway primary school 2022/7 BPS Financial forecast	
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		<p>families. The extended day will give class teachers more opportunity to teach non-core subjects such as art, music and design and will make the preparation of more ambitious, ‘afternoon’ learning experiences worthwhile. It will also enable one more whole school assembly to take place each week, without diluting teaching time. Whole school assemblies enable the development of a shared culture, common values, and consistent expectations. They are particularly important post-pandemic.</p> <p>Governors support this development.</p> <p>The budget assumes a steady but realistic increase in pupil numbers between 2021 and 2025</p> <table border="1" data-bbox="488 954 1118 1081"> <thead> <tr> <th>2021</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>2025</th> </tr> </thead> <tbody> <tr> <td>234 on roll</td> <td>252 on roll</td> <td>272 on roll</td> <td>286 on roll</td> <td>305 on roll</td> </tr> <tr> <td>increase</td> <td>+18</td> <td>+20</td> <td>+14</td> <td>+19</td> </tr> </tbody> </table> <p>A Governor asked if these estimates of pupil roll growth are ‘approved’ by OCC. KA confirmed that they were.</p> <p>GL explained that the legacy ‘federation overspend’ is now subsumed into these figures. In effect, the ownership of the debt has moved from the defunct Federation to OCC. A Governor asked if the local authority was prepared to accept that break-even would not be achieved until 2026. KA confirmed that they were.</p> <p>Several questions were asked about individual budget strands:</p> <p>I103: SEN funding. KA explained that this funding is always difficult to predict. For example, two EHCPs will be awarded next year increasing the SEN budget by £9,000. Conversely, several SEN funded children will leave Year 6 in the summer.</p>	2021	2022	2023	2024	2025	234 on roll	252 on roll	272 on roll	286 on roll	305 on roll	increase	+18	+20	+14	+19		
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		<p>I106-13 other income: KA explained that this item includes the surplus from wrap-around-care, £10,000 from lettings (up from £6,000), staff absence insurance pay-outs, 'Brightstart' fees and RAF Covenant monies. Sport Premium and FSM income is included in this heading, but this is a straight 'in out' item.</p> <p>E01 Teaching staff: this item includes all incremental pay rises, proposed increases to pension contributions and anticipated public sector pay awards.</p> <p>E03 Educational support: it is likely that these costs will fall in September due to a 'natural' reduction in TA hours.</p> <p>E12-18 Premises costs: these are usually constant. However, energy costs are expected to rise by 50% during 2022-3 and this extra expense has been factored into the budget.</p> <p>E19-20 Learning Resources: this item is particularly lean having been carefully scrutinised. For example, play therapy costs have only been included in the budget for 2022-3. It may be necessary to extend this funding in subsequent years.</p> <p>There is a capital carry forward of £8,000</p> <p>The budget was approved by the Board.</p> <p>Governors thanked Gill Locke for this work. She has demonstrated great energy and professionalism and has delivered a successful budget that meets the needs of the school and local authority. Thank you, Gill!</p>		
6.	Dates of next meetings -	<p>FGB 17th May 2022 - Written Headteacher Report Required</p> <p>FGB 7th June 2022</p>		



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	5.30pm in school	FGB 12th July 2022- Written Headteacher Report Required		

