GATEWAY
PRIMARY SCHOOL
Inspiring Curious Minds

Minutes of the Meeting of the Full Governing Board

6th July 2026 – 7 - 8.30pm

Gateway Governors are:

- Kayleigh Anstee (KA) - Headteacher
- Gill Lock (GL) - Staff Governor.
- Kevin Moyes (KM) – LA Governor
- Helen Lynch (HL) - Co-opted Governor
- Robin Pearce-Jones (RPJ) Parent Governor
- Kelly Mahon (KMa) - Co-opted Governor
- Emily Tranter (ET) Parent Governor

In Attendance

- Jonathan Smith (JS) - OCC Governor Services

Item No	Topic	Minute	Document Reference	Action
1.	**Welcome**	KM welcomed all to the meeting. The meeting began at 7pm, was quorate and was held at school. KM chaired the meeting.		
2.	**Apologies for absence**	All Governors were in attendance.		
3.	**Urgent Additional Items**	There were no urgent additional items.		
4.	**Declarations of Interests**	No new declarations were made.		
5.	**Approval of FGB Minutes**	The minutes of the FGB Meeting held on Monday, May 18th, 2026, were approved by the Governors.	5.1 Minutes of FGB Meeting held on Monday, 18th May	.
6.	**Matters arising not covered on the agenda**	There were no new matters arising.		
7.	**Headteacher's Report**	KA presented the June 2026 Headteacher's Report. Some of the key updates noted were: • There are 285 children on roll	7.1 Headteacher report June 30th to include School & County admin data (numbers on roll/SEND and all vulnerable groups,	

K. Moyes

Item No	Topic	Minute	Document Reference	Action
		• There are 45 EYFS applicants in September 2026 • The school was fully closed on 24th and 25th June due to the serious heat warning. The school has a flat roof and glass walls and is particularly vulnerable to extreme weather. The classroom temperature became unsafe. The decision to close the school will affect the Term 6 attendance data. • Home visits have been initiated this year and have been useful. • Reports will be posted to parents on July 10th and SATS results will be in school on July 8th. Assessment results already in school include; Year 1 phonics = 79%, KS2 writing teacher assessment = 78%, EYFS good level of development = 83%, MTC (maths) test average = 18 (16 last year) • KA noted that recent monitoring suggests that English targets are still not embedded • There have been three exclusions since Easter • The Tuesday 1st September INSET Day has been planned. Governors are invited to attend the safeguarding input. • Governors supported the closure arrangements, made during the heatwave, following DfE advice. • The pupil performance and attainment data has been delayed by the closure and will be presented after the summer holiday. • The school will invest in Team Teach training next year. These techniques will only be used as a last resort however the training does provide legal protections for those staff supporting children who may require restrictive interventions. A Governor asked if the exclusions reflected any patterns or trends. KA felt that although many of the children involved have learning needs; there are no generic causes. The incidents tend to be isolated and often one-off issues. A Governor asked if the letter describing drop off and pick up arrangements will be re-sent to parents in September. Neighbours have complained about parking. KA doubts if the letter will make much difference to the anti-social parking but it will demonstrate the willingness of school to support its near neighbours. A Governor welcomed the fact that the school is fully staffed but asked if any staffing 'pinch points' remain. KA explained that there remains a shortage of TA	staffing); attendance & critical incidence reports from previous term/year; safeguarding and update on mid-year appraisals 7.2 Staff Structure 7.3 and 7.4 School attendance and national attendance data	KA KA

Item No	Topic	Minute	Document Reference	Action
		hours and although SEND provision will be extended in 2026-7, staffing remains tight. However, KA is confident that the arrangements planned for the coming year will improve the attainment of vulnerable learners. Governors will monitor both Gateway's TA provision and the outcomes of vulnerable pupils in 2026-7. 7.2 KA circulated a detailed staff structure document before the meeting. This includes every member of teaching and support staff at the school and clearly indicates their chain of command. The document will support the staff appraisal process in October 2026. 7.3 The DfE attendance Report (Summer 2025 to May 2026) was circulated to Governors. 7.4 Sarah Gardiner circulated the September to July Gateway attendance information before the meeting. Attendance is 95.2% against a target of 96%. The current national attendance average is 94.5%. FSM attendance is below the national average (91.3% compared to national attendance of 92.3%) but SEN attendance is well above national levels (95.1% compared to 89.9%). Service pupil attendance is above the school average (95.7%) Additional governor challenge and assurance on SEND capacity: Governors explored the remaining capacity risks despite the school being fully staffed for September. The Headteacher confirmed that no additional TA capacity had been secured and that SEND and behaviour support therefore remained the principal pressure points. A new SEND teacher had been appointed to strengthen targeted provision, initially working with two groups for two sessions each week of approximately 1.5 hours. The provision would be built up in stages, with the intention that by Christmas one group would attend each morning and another in the afternoons. Pupils would be grouped according to developmental stage and need rather than age, principally from Key Stage 1 with some Key Stage 2 pupils. The SEND teacher would plan a bespoke curriculum linked to classroom learning, assess pupils, contribute evidence and feedback to class teachers, and observe pupils in their classroom context to inform planning. Every other Friday, during the SEND teacher's PPA time, the Year 4 teacher would provide Music, French and wider enrichment activities, supported by an apprentice teacher covering the Year 4 class. Governors tested where accountability for pupil outcomes would sit. The Headteacher confirmed that		

Item No	Topic	Minute	Document Reference	Action
		each pupil would remain the responsibility of their class teacher, including through pupil progress meetings and EHCP processes. The SEND teacher's role was supplementary: she would work alongside class teachers, contribute assessment information and maintain live planning records, but would not hold sole accountability for outcomes. Governors noted evidence from recent learning walks that a more accessible curriculum was having a positive impact and that behaviour could deteriorate when some pupils were unable to access specialist provision. The Headteacher expected the enhanced provision to support improved progress and to provide clearer evidence of pupils' needs. However, she was clear that it was not a fully sustainable substitute for a specialist placement or equivalent full-time provision. Governors agreed to monitor pupil progress, attendance and behaviour, alongside the impact on staff capacity, during 2026-27. Further challenge on attendance and behaviour: Governors asked what targeted action was in place for pupils with lower attendance, including those eligible for FSM, pupils with EHCPs and those on reduced timetables or reintegration plans. The Headteacher referred to the individual attendance work led by Sarah Gardner and the pastoral support available to pupils and families. Reintegration meetings were offered to parents and pupils wherever possible, although governors noted that parental participation was inconsistent. Governors also examined the pattern of exclusions and behaviour incidents. The Headteacher advised that incidents most commonly involved pupils with SEND, safeguarding concerns or other complex needs, rather than presenting a single generic pattern. Lunchtime, particularly the dining hall and rough play, remained a pressure point. From September, lunchtime arrangements would be reorganised by phase and class. The school would reinforce expectations with pupils and parents and monitor whether the revised arrangements reduced incidents. Governors emphasised the importance of analysing repeat incidents and evaluating the effect of the new pastoral and SEND provision.		
8.	**Update from the Chair**	There were no new issues to share with Governors.		
9.	**SEF and School Improvement Plan**	9.1 KA explained that the Gateway SEF document will be rewritten to reflect the new Ofsted grading format and provide more useful live information in 2026-7.	Up to date 2025-6 SEF 2025-6 SDP progress update 2026-7 SDP	**KA**

Item No	Topic	Minute	Document Reference	Action
		The pupil and school data will be updated, and the document will focus on impact and outcomes. The current self-evaluation judgements are:		

Area	Judgement
Safeguarding	Met
Inclusion	Strong Standard
Curriculum and Teaching	Expected Standard
Achievement	Expected Standard
Attendance and Behaviour	Expected Standard
Personal Development and Well-being	Expected Standard
Early Years	Strong Standard
Leadership and Governance	Strong Standard

Governors approve these SEF judgements and feel that they reflect the current position and status of the school

9.2 2025-6 School Improvement Plan

A colour-coded 2025-6 school improvement plan was circulated before the meeting. A very small number of activities are 'crossed off' because they became untenable or unnecessary as the year progressed. It was noted that 'maths is taught effectively' is yellow but that assessment evidence indicates progress over a sustained period. Similar sustained improvements in reading (fluency) and writing are also indicated. KA added that staffing issues and recruitment have absorbed much leadership team capacity this year.

A Governor asked if KA if development plan progress is as expected. KA felt that the changes in mathematics teaching have been significant and have possibly distracted from some of the other lesser activities. She added that staff will need to 'step up' in 2026-7 and absorb all development activities as 2026-7 is an OFSTED year.

9.3 2026-27 School Improvement Plan

KA explained that the 2026-7 School Improvement Plan will have four priority areas:

Priority	Objective

Item No	Topic	Minute	Document Reference	Action

Priority One	Delivering an effective SEND Provision
Priority Two	Improving Maths Outcomes
Priority Three	Consistently Good Teaching and Assessment of the Entire Curriculum.
Priority Four	Development of Staff, Roles and Succession Planning.

KA unpacked each of these development activities and explained how recent staffing changes and recruitment will facilitate this work. Governors approved these targets but asked that 'writing' remains a focus.

KA explain that the school will receive three SIP visits next year and three visits from an OCC Regional Education Partner

9.4 2026-7 Pupil Targets

These are:

EYFS GLD	At least 80%
Phonics	At least 80%
Mult Test average	20
Year 6 SATS	Reading=78%, Writing=70% and Maths =70%
Year 6 Combined	60%

9.5 The Three-year Strategic Plan

KA was able to list progress made this year towards the three-year strategic plan and this achievement is significant. The restoration of the kitchen remains a live ambition.

Governors sought greater clarity on the intended impact of the expanded SEND/Hangar provision. The Board agreed that monitoring should consider progress, attendance, behaviour and staff capacity, rather than activity alone. The Headteacher reiterated that the provision would be introduced progressively during the Autumn term and should both improve access to learning and generate stronger evidence about whether pupils require specialist provision.

On mathematics, governors asked when the impact of the significant changes to teaching and provision should become visible. The Headteacher advised that it was too early to expect the full improvement to be reflected in current outcomes; the clearer impact was expected during 2026-27. Governors therefore agreed

Item No	Topic	Minute	Document Reference	Action
		that future reporting should test whether the changes were translating into sustained progress, including for disadvantaged pupils and pupils with SEND.		
10.	**Governor updates since last meeting**	10.1 The summer headline data was presented before the meeting. A more detailed analysis will be provided in September/October. 10.2 HL presented the Term 5 teaching and learning monitoring report visit undertaken earlier. The document was shared with Governors before the meeting. This format of visit, introduced at the start of the year and relating closely to Pupil Progress Meetings, will continue in 2026-7. The approach has been successful, and this approach will enable Governors to continue to track the same groups of children as they move up a year group. 10.3 KMa met with Sarah Gardner on 28th May to discuss exclusion (suspension) policy and strategy. She discovered that since September 2025, there have been 18 exclusions affecting 9 children. All these children are listed on the SEN register and four have EHCPs. Sarah explained that 'The intention is that an exclusion will break a pattern and it is only ever used as a last resort. The aim is to keep everyone safe'. KM confirms that the policy is in place and that procedures are robust and conform to standard national practice. 10.4 Budget Update GL explained that the Budget remains on track with a surplus at the end of Year Three. There have been no unplanned surprises. 10.5 KA circulated a detailed resume of the service provided by the Cambrian Trust and this was supported by specific examples of impact. She proposed that the school continues with Level 1 support, supplemented by three SIP visits and the Headteacher appraisal service. The cost of this package will be £3,500 for the year. She adds 'the opportunities for collaboration, professional development, and school improvement support have been beneficial, and at this stage I do not consider that any additional level of support is required'. The school is not yet considering academisation and remains committed to its existing governance and organisational structure. 10.6 Report on 12-month staff attendance figures. KA explained that the attendance of teaching staff has been excellent. The absence of support staff and	Governor Reports/updates, other governor Monitoring Reports/updates, and external notes of visits (not covered elsewhere on the agenda) **Learning and Teaching (Including Inclusion)** Governor Monitoring Report - Learning Walk June 2026 Governor Monitoring Report - Summer data Governor Monitoring Report - Exclusions - 15th May 2025 Governor Monitoring Report Meeting (PPM's) **Staffing** Recruitment, appointments, and any other staffing issues (to include staff welfare). Report on 12 months staff attendance figures and end of year consolidated figures vs. previous academic year- HT **Finance** Period 1 Budget CF Report on Cost and Impact of Working with the Cambrian Trust, plans for next year - HT Discuss and confirm FGB position on academisation **Premises (Excluding Health and Safety)** Premises issues to report to Governors Governor Monitoring report - inspection of premises and grounds including reporting on security and on monitoring of energy and utility bills to support sustainability. Review insurance arrangements and premises costs **Community** Community activities planned or undertaken (verbal update)	

Item No	Topic	Minute	Document Reference	Action
		lunchtime staff has been less successful and has amounting to 316 days this year. KA feels that there are cultural reasons for this disparity and the change in family work patterns since the lockdown seem to have affected the traditional '9 to 5' determination towards work. Much of the absence of support staff and teaching staff recorded is compassionate and none is persistent. 10.7 KM undertook a uniform monitoring visit on 15th June. He referenced the DfE guidance and was able to confirm; the full 'on' cost of the uniform, arrangements for the distribution of previously owned uniform items, opportunities for engaging parents in conversations about uniform and competitive tendering arrangements. 10.8 The full list of off-site enrichment opportunities 2026-7 was circulated to colleagues before the meeting. It was noted that Year 6 will attend the residential at Yenworthy in two groups between 28th September and 6th October accompanied by five members of staff. The pattern of residential trips in 2026-7 will be like previous year's plan. Governors approve this residential and off-site education plan 10.9 KM completed a site security monitoring visit on 12th June. The purpose of the visit was to inspect the premises and grounds, review security, monitor energy and utility bills and review insurance arrangements. His report confirmed that the school is secure and that the investment in LED lighting has improved this security. The main gate and foyer entrance area enable the office staff to manage visitors. Energy costs are £23 per square metre and this places the school in the highest 50% of similar schools. This is due to the layout of the site and 1960s design of buildings. 10.10 KA reports that editing the website is an onerous operation. However, it will be full of fresh content and ready for the September recruitment window. All other documentation, leaflets and information will also be ready from the start of the term. Governors discussed various opportunities for pupil voice during 2026-7 and particularly encouraged KA and the leadership team to undertake pupil voice meetings in behaviour and SEN. Additional scrutiny of Year 3 writing: Governors discussed the transition from Key Stage 1, where writing is more provision-led and focused on fluency, stamina and enjoyment, to the more structured	Confirm prospectus type information on the school's website is up to date and ready for September recruitment/any plans for website review/refresh.	**KA**.

Item No	Topic	Minute	Document Reference	Action
		expectations of Key Stage 2. The Headteacher considered that closer joint working between the Key Stage 1 and Key Stage 2 teams was needed to smooth this transition, while later developing greater flair and style in Years 5 and 6. Teachers update writing assessment frameworks electronically. Governors agreed that the current Year 3 cohort should be tracked into the next academic year, including through individual pupil journeys and governor monitoring. Sarah Gardner and Natasha would be asked to contribute their insight so that governors could understand pupils' initial barriers, the action taken and whether this was improving outcomes.		
11.	**Safeguarding**	KMa undertook a Safeguarding Monitoring visit on 28th March. She met with Sarah Gardner and reviewed safeguarding procedures and outcomes. She notes that there are 20 EHCP children on roll, 8 are in receipt of TAF meetings led by school and the school has 1 previously cared for child. At the time of the meeting there were three children on reduced timetables, and this arrangement is supported by OCC. KMa and Sarah considered the range of formal support available and the extent of informal support available to families. Communication between school and home is strong. Sarah explained that the withdrawal of the no-names referral service has left gap in the support received from social services. KMa confirms that all training is up to date and that First Aid and other medical interventions conform to policy. She adds 'The use of CPOMs means that all reporting is seamless and can be accessed by all who needs to action even when not on site'.		
12.	**Health and Safety**	KM completed a Health and Safety monitoring visit at school on 12th June. He met with GL and discussed Health and Safety procedures and the statutory Health and Safety documentation on file. His report notes that 'The school site is in a good state of repair and is well looked after – the school feels cared for and there is a real sense of pride from colleagues and pupils'. Actions include an update of the asbestos log, an update of the fire risk assessment, confirming that appropriate Health and Safety information is displayed on the staff noticeboard and demolishing		**GL**

Item No	Topic	Minute	Document Reference	Action
		the bandstand and small shed on site. These actions are all in hand.		
13.	**GDPR**	In his 2024-5 report, the GDPR Auditor identifies several actions for Gateway including: • The establishment of a GDPR Working Group • A whole-school CCTV policy • The creation of Governor Privacy Notices There has been one GDPR breach this term. It involved a group email inclusion of an ex-colleague and was the result of an ICT address book issue relating to the introduction of the new MIS. It was not the result of negligent activity by an employee. The issue was quickly resolved without any negative impact. KA confirmed that the CCTV Policy is in place		GL
14.	**Governor Business and CommuGovernor approve these objectivesn**	The Governor self-evaluation tool was completed by colleagues before the meeting KM circulated a colour-coded 2026-7 Governor Development Plan for final consideration, before the meeting. The only two red activities relate to governor recruitment and succession planning for the roles of Chair and Vice-Chair. Significant Governor recruitment is anticipated in 2026-7 and the actions relating to induction and training are likely to roll over to the 2026-7 plan. It was noted that the 'Chair of Governors has an open and constructive relationship with the headteacher' and 'Governors are visible in school, including monitoring visits' are green. The Governor objectives in 2026-7 will include greater community involvement and OFSTED readiness. Governors approve these objectives. KM presented the year in numbers in the end of term Parent Communication. There have been 7 FGB Meetings, 21 monitoring visits and reports, 60 responses to parent communications, 45 children in EYFS in September and 95% of responders to the Parent Survey felt that their child was well-taught. The Edubase check includes the details of the Governing Body. The Edubase check was approved by Governors. The Governing Board DBS check is completed. All DBS reference numbers and dates of approval are included.	2025-2026 Governance Review - Evaluation of Impact/Looking Back The Key Governing Board Self-Evaluation tool Summary of Consolidated results for the Key Governing Board Self-Evaluation Tool and Discuss overall impact/effectiveness Summary of Chair of Governors 360 Feedback Results - KM *All* Review of Governor monitoring RAG rated review of Governor Objectives GIAS (Edu base) Compliance Check Governor DBS Compliance Check Summary of Governor Skills Audit 2026-27 Planning - Looking Ahead Review and Approve:*)* Governor Objectives - KM Instrument of Government to review/confirm if any changes needed Standing Orders 2026-27 Delegation Planner 2026-27 LA Schedule of Governing Board Business - KM Gateway School Governance Meeting Schedule (including proposed meeting dates) 2026-27 . Governance Policy Governor Behaviour Principles 2026-7 Governors Monitoring Policy 2026 Governors Expenses Policy 2026 Governors Induction Policy 2026 Computing Code of Conduct 2026 Governor Declarations - to	

Item No	Topic	Minute	Document Reference	Action
		The Gateway School Governing Board Instrument of Governance was reissues for approval. The current format (3 Parent, 1 LA, 1 Staff, 1 Headteacher and 4 Co-opted Governors) was approved for one more year. The Standing Orders were approved for one more year. A circle model (no committee) structure was approved. The Delegation Planner explains how the Board exercises its statutory powers. The NGA model was adopted 14.14 2026-7 Meeting dates proposed are: 11th October 2026 FGB 7-9pm 6th December 2026 FGB 7-9pm 7th February 2027 FGB 7-9pm 21st March 2027 FGB 7-9pm 23rd May 2027 FGB 7-9pm 12th July 2027 (TBC) FGB 7-9pm The Governor Behaviour Principles were adopted for another year. Governors agreed that the Induction to Governance Policy may benefit from slight revision. Some of the procedures need to be sharpened Lead Governors will send their proposed monitoring intentions and schedule to KM before the end of term. The existing schedule can be used as a starting point. Governors agreed to abide by the NGA Code of Conduct. The following Governor Specialisms 2026-7 were agreed Safeguarding KMa Whistleblowing KM Headteacher Appraisal Panel KM, HL, RPJ Staff Remuneration Committee KM, HL, RPJ Finance Lead Governor KM Staffing Lead Governor KM Learning and Teaching HL Premises and Health and Safety KM GDPR KM Inclusion KMa	agree to abide by the NGA Governor Code of Conduct Confirm they have read and understood Keeping Children Safe in Education 2025 Confirm not disqualified from serving as a school Governor 2024-25 Governance Review - Evaluation of Impact/Looking Back The Key Governing Board Self-Evaluation Tool - Summary of Consolidated results for the Key Governing Board Self-Evaluation Tool and Discuss overall impact/effectiveness Summary of Chair of Governors 360 Feedback Results Review of Governor monitoring RAG rated review of Governor Objectives GIAS (Edu base) Compliance Check Governor DBS Compliance Check Summary of Governor Skills Audit 2026-27 Planning - Looking Ahead) Governor Declarations Agree to abide by the NGA Governor Code of Conduct Confirm they have read and understood Keeping Children Safe in Education 2025 Confirm not disqualified from serving as a school Governor Appointment of Chair and Vice Chair 2026-7	KM All

Item No	Topic	Minute	Document Reference	Action
		<table><tr><td>Pupil and Service Premium</td><td>HL</td></tr><tr><td>Attendance</td><td>KMa</td></tr><tr><td>Staff Well-being</td><td>KMa</td></tr><tr><td>Sustainability</td><td>KM</td></tr></table> RPJ and ET will support KMa and HL as required. This experience will facilitate a smooth succession (if necessary) in 2027-8 and develop a team approach to the key school improvement areas. Kevin Moyes was appointed Chair of Governors Gateway School 2026-7 Kelly Mahon was appointed Vice-Chair of Governors Gateway School 2026-7. All Governors confirmed that they have read KCSIE 2026 and have completed their declaration of pecuniary interests record.		
15.	**Governor Training Update**	Governor Training Update Training completed this term includes: • JS attended the OCC Clerks' Briefing on 30th April 2026. • HL attended Preparing for Ofsted on 23rd March 2026.	15.1 Updated Governor Training Tracker - to share certificate/details of).	KM: Outstanding governor training and update/share tracker.
16.	**Policies Review/for approval (as per policy schedule)**	**Policies Review / Approval** • Capability of Staff Policy (June 2027) • Children we Care for Policy (June 2027) • Complaints Policy (June 2027) • EYFS Food and Nutrition Policy • Staff Conduct and Grievance Procedures Policy All policies were adopted by the Board	16.1 Updated Policy Tracker 16.2 Staff discipline, conduct and grievance 16.3 Complaints Policy 16.4 CWCF Policy and 16.5 Staff Capability Policy	
17.	**Community Communication and Activity**	The end-of-year Community Communication message was shared with Governors before the meeting. This provides families with an 'at a glance' summary of Governor activity this year. It also includes sections on safeguarding and wellbeing, a year of memorable experiences, Governor activity 2025-6, community interaction and what is planned at Gateway for the coming year.		

Item No	Topic	Minute	Document Reference	Action
18.	**Non-standing items for the next FGB meeting as per the LA schedule and the Gateway monitoring schedule.**	Governors agreed that the following items would be included on the agenda for the next FGB meeting: • Review of the long-term school strategy, including consideration of pupil number growth, town growth, SEND complexity, staffing sustainability and premises capacity. • Approval of any forthcoming residential visits, where required. • Focused SEND and provision update, including the new SEND Teacher, the Ready to Learn Lead, enhanced provision and the current funding position. • SENCO/SEND monitoring visit update. • Review of Year 6 outcomes, phonics and Multiplication Tables Check results, including comparison with previous predictions and any learning for future planning. • Review of exclusions, behaviour patterns and the impact of pastoral provision, particularly in light of the new Ready to Learn Lead role and the wider focus on behaviour, pastoral support and inclusion. • Premises update. • Governor self-review, including reconsideration of the 2024–25 Governor objectives. • Governor training gaps review, informed by the updated Governor Training Tracker, including any priority training needs. • GDPR actions and website compliance, to remain on the agenda or action log until Governors have received assurance that the actions have been completed. • Staff Discipline, Conduct and Grievance procedures. • Governors' Allowances Scheme. • Review of the Computing Code of Conduct. • GDPR Actions Governors agreed that the next FGB agenda should be shaped around the highest-priority areas requiring assurance, including SEND provision, pupil outcomes, behaviour and pastoral provision, premises, governor training, GDPR and website compliance.		
19.	**Meeting Impact**	Governors assessed the impact of the meeting and concluded that the meeting had provided appropriate support and challenge, with a clear focus on the highest-risk areas facing the school. The meeting enabled much of the 2026-7 planning to be completed		

Item No	Topic	Minute	Document Reference	Action
		early, and the Board will be able to 'hit the ground running' in September 2026.		
20.	**Date of next meeting – 7 pm in school**	12th October 2026 – FGB – 7.00pm – 9.00pm 7th December 2026 – FGB – 7.00pm – 9.00pm		

Actions from this meeting

Item 7	English pupil targets to continue to be embedded	KA
Item 10.1	Present Summer pupil performance data at October FGB. To include an analysis of the 2026 external assessments	KA
Item 9	Governors ask that writing continues to be a development focus 2026-7	KA
Item 10.10	Governors ask for evidence of Pupil Voice activity in all monitoring areas	All
Item 12	All OCC Health and Safety audit actions to be signed off (including Asbestos Log)	GL
Item 13	All GDPR audit actions to be signed off (including Privacy Notices)	GL
Item 14	Governors to forward intended 2026-7 monitoring schedules to KM	All
Item 7/9	Receive an Autumn-term update on the expanded SEND/Hangar provision, covering pupil progress, attendance, behaviour and staff capacity.	KA
Item 10.1/10.2	Track the current Year 3 writing cohort into 2026-27 through pupil-level analysis and governor monitoring, including identified barriers, actions and impact.	KA / HL